



Warriors of Warrington Swimming Club

Annual General Meeting - 2019

Friday 28th June 2019 / 6:30 PM / Orford Jubilee Neighbourhood Hub, Jubilee Way, Warrington, WA2 8HE

Chair	Steve Ravenscroft (SR)
Minute Taker	Kate Vincent (KV)
Attendees	Available on request
Apologies	See Agenda Item 2

Agenda Item

1. Purpose of Meeting	SR
<p><u>Key Discussion Points:</u></p> <p>SR as Chair welcomed members to Warriors AGM for 2019 and declared the meeting open.</p> <p>Before entering the Agenda items SR wanted to inform/remind members of the purpose of the meeting, this was outlined as follows:</p> <ul style="list-style-type: none">• The purpose of the meeting is to receive the reports of activities from the previous year - there are 4 reports• Each member has 1 vote• In the event of a tie, the Chair has the casting vote <p>Noted that the meeting was recorded to ensure minutes are accurate</p>	

2. Apologies	KV
<p>Apologies were received from: Allistair McKay Dr Daniel Wilks Aisha Thornton</p>	

3. Opening remarks by the President	JW
<p><u>Key Discussion Points:</u></p> <p>Jim Wilks (JW), welcomed all members to the meeting and commented on how well attended the meeting was.</p> <p>JW reminded all members that the purpose of the club was to develop all ages and all levels of competency and this continues to be the clubs focus. JW noted that the club and committee should be proud of what we have achieved given the circumstances.</p> <p>JW acknowledged that there have been some ASA complaints which are now resolved and behind us but are still confidential and therefore the priority now is to work together to move forward.</p>	

4. Minutes of 2018 AGM	SR
<p>Copies of the minutes from the 2018 AGM were provided</p> <p>No comments were made</p> <p>Proposed - DO Seconded - ML</p> <p>Minutes Accepted</p>	

5. Matters arising (review and approval of Club Constitution)	SR
<p>No matter arising from 2018 AGM No action points from 2018 AGM</p> <p>Matters from the floor:</p> <p>JC - Coaches Pay - JB explained this has been reviewed and adjustments made based on levels of qualification. It will be reviewed again and we want to look at getting an expert in to sort contracts - this will be discussed further in the Treasurer Report</p> <p>TA - How long it takes coaches to receive pay - JB was not aware of this, as long as the time sheet is in by 15th month they will be paid by the end of the month. If the process isn't working we will look at this and it is a discussion for after the AGM</p>	

6. Report from Chairperson	SR
<p>Steve Ravenscroft (SR) went through the report that had been on the Club Website and shared with members:</p> <ul style="list-style-type: none"> ● It is the 6th and final chairman report as SR prepares to step down ● Following ASA complaints - no sanctions were taken against the club or any individual ● Thanked committee members for working tirelessly to continue with the day to day running of the club ● The use of the SwimActive system is a positive as we aim to become a paperless organisation ● Successful year for home galas - record number of swimmers at the Percy Mason and the Badge Galas and Club Championships have been well received ● We continue with an extensive programme of Away Galas ● Inhouse training is no longer an option for Team Managers and members are urged to look at getting on these courses to support the swimmers in the club ● Head Coach contract is not finalised and recommend that a professional service is sought to complete the task ● Exciting to look forward to the Swim Camp to Cyprus in February 2020, thank you to the people who have put the effort into organising and planning the trip ● Special thanks to JW for all his contributes to the club ● Remember we are here to provide a safe and enjoyable environment for all the swimmers to thrive 	

7. Report from Secretary	KV
<p>Kate Vincent (KV) went through the report that had been on the Club Website and shared with members:</p> <ul style="list-style-type: none"> ● Changes within the committee - with some members resigning from their positions and others not standing for re-election ● The highly degree of attendance at the monthly committee meeting with them all having quorum ● Two meetings with Livewire have taken place ● 56 actions/decisions raised throughout the year - 53 closed with the other to be reviewed by the chair ● Finance meetings have taken place with the Chair, Secretary, President and Treasurer ● Swim camp planned for Feb 2020 ● Facebook page set up to celebrate the achievements of our swimmers 	

8. Report from Chief Coach	SR
No report received	

9. Report from Treasurer

JB

Jo Bailey (JB) went through the report that had been on the Club Website and shared with members:

- Current profit for year end 31st March is £13,877 including a £5,000 donation from Fortem
- Plan to source an external independent expert to help with the contacts for coaches
- Membership costs will stay the same for 2019/2020
- Increase in profit at The Percy Mason based on previous years
- Need to look at spending the donation on one off payments that benefit the whole club not a select few - we are open to listening to member suggestions

10. Election of Auditors

JB

JB proposed Marsden LLP Consultancy to step down as auditors
JB proposed for Marsden LLp Consultancy to act as auditors for the club for the coming year

Second: Kate Vincent

Motion Carried

11. Election of Executive Committee

SR

A number of nominations for roles were put forward and the following have been nominated as Executive Committee Members, in line with the rules set out in the Club Constitution:

President Nominations - Jim Wilks and Alun Hough

Membership Vote - Jim Wilks

Proposer - Joanne Bailey

Second - Steve Ravenscroft

Motion Carried

Jim Wilks was accepted onto the Executive Committee as President

Chairman Nomination - Stephen Gayter

Proposer - Darren Ashley

Second - Tim Almond

Motion Carried

Stephen Gayter was accepted onto the Executive Committee as Chairman

SG commented that he was looking forward to getting started on the committee with the key task to sort out the Head Coaches contract

Secretary Nomination - Kate Vincent

Proposer - Steve Ravenscroft
 Second - Tim Almond
 Motion Carried
 Kate Vincent was accepted onto the Executive Committee as Secretary

Treasurer Nomination - Jo Bailey
 Proposer - Steve Ravenscroft
 Second - Kate Vincent
 Motion Carried
 Jo Bailey was accepted onto the Executive Committee as Treasurer

Vice-Chair Nominations - Diane Ormston / Joan Connor / Chris Gerrard
 Membership Vote - Joan Connor
 Proposer - Darren Ashley
 Second - Tim Almond
 Motion Carried
 Joan Connor was accepted onto the Executive Committee as Vice-Chair

Other Committee Members:
 14 members were put forward for 10 committee positions:

<i>Nomination</i>	<i>Proposer</i>	<i>Second</i>
Zoe Moore	S Manuel	K Vincent
Jo Burgess	T Almond	Z Moore
Tim Almond	D Ashley	J Connor
Steve Critchley	D Ashley	J Connor
Jon Gatley	D Ashley	J Connor
Janine Lewis	K Vincent	T Farrell
Laura Gayter	J Burgess	S Williams
Tina Farrell	T May	K Vincent
Alun Hough	T Almond	J Connor
Paul Daintith	K Vincent	S Ravenscroft
Alison Smeltzer	A Smeltzer	S Ravenscroft
Stuart Davidson	A Davidson	K Vincent
Martin Lakin	A Daintith	H Daintith
Chris Gerrard	V Gerrard	Z Moore

Members voted for the following to be elected to the committee:

Zoe Moore
Jo Burgess
Tim Almond
Steve Critchley
Laura Gayter
Paul Daintith
Alison Smeltzer
Stuart Davidson
Martin Lakin
Chris Gerrard

10. Election of Life Members

SR

Chair handed over to DO (SR left the room)

Committee recommends that Steve Ravenscroft is given life membership
Life member is to give recognition of outstanding service in relation to the club

Members voted for Steve Ravenscroft to become a life member

SR encourages people to get involved in volunteering to help with the running of the club and notes special thanks to Marie Ravenscroft for her support.

12. Any Other Business

SR

AD - Could committee look at changes to the constitution to change to a staggering of voting onto the committee rather than on a yearly basis to ensure the smoother running of the club

JW - Constitution due for renewal next year, debate for the new committee to discuss and any rule changes brought to the next AGM for members to vote on.

The Chair closed the meeting